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第一章 展会综合信息

SECTION 1 GENERAL INFORMATION

1.1 展馆地址及交通 The Venue and How to get there

展馆名称 Venue Name: Jakarta International Expo

展厅 Hall: Hall A1,A2,A3 - Hall B1,B2,B3 - Hall C1,C2,C3 - Hall D1,D2

展馆地址 Address: Jl. Benyamin Sueb, RT.13/RW.7, Gn. Sahari Utara, Kecamatan Sawah Besar

Jkt Utara, Daerah Khusus Ibukota Jakarta 10720, Indonesia Googel maps Link:
(<https://maps.app.goo.gl/jvVsC9p1oL2TSK5E7>)

Tel: +62 21 26645 000 – <https://exhibition.jiexpo.com/>

Jakarta International Expo 展馆布局图 Venue 3D Layout



1.2 展览会时间表 Exhibition Date and Schedule

搭建时间表 Move-in/Move-out Schedule

时间安排 Timetable	进馆时间 Move-in Period		撤馆时间 Move-out Period
	25 th Nov	26 th Nov	30 th Nov
光地搭建商进馆时间 Space Only Contractors Move-in Time	9:00 - 21:00	9:00 - 21:00	
参展商布展时间 Exhibitors Move-in Time		14:00 - 21:00	
切断电源时间 Disconnection / Cut-off of all powers			16:30

撤馆开始 Dismantling Time	16:30 - 23:00
所有展品撤离展馆时间 All exhibits must be cleared from the venue	Before 19:00
所有搭建物品包含搭建材料清理展馆时间 All booth-fitting materials must be cleared from the venue	Before 23:00

展会开放时间 Exhibition Opening Hours

日期 Date	时间 Time
27 th - 29 th Nov 11月27日 - 29日	10:00 - 17:00
30 th Nov 11月30日	10:00 - 16:00

***展商每天可提前 2 小时进入展馆 Exhibitors can enter the exhibition hall 2 hours in advance each day.**

注意事项:

1. 仅限专业人士和贸易观众入场 Professionals & Trade Visitors Only.
2. 除了解决电力或展位搭建问题，搭建商只能在每天展览开始前 1 小时进入。
Contractor access is only permitted 1 hour before the show starts for the day.
Except for troubleshoot man power if there' s any problem with electricity/booth construction.

3. 所有展台搭建商必须通过卸货区入口进入展馆。在高空作业和进行头顶作业时，在布展和撤展期间进入场馆大厅的展台搭建商和参展商，所有人都需要穿戴包括安全帽在内的个人防护装备、安全背心和防护鞋。All stand contractors must enter the halls through the loading hall entrance. PPE Equipment including hard hats if working at a height & where overhead work is being carried out, high visibility vests and protective footwear must be worn by all persons including stand contractors and exhibitors accessing the venue halls during build up and breakdown period.



4. 参展商必须佩戴参展证方可进入展览大厅。Exhibitor must wearing exhibitor badge to enter the exhibition hall.

5. 观众和参展商需在展览期间遵守入场政策规定，否则安保人员将在入口处阻止；开展期间不允许携带手推车进入展馆。Visitors and exhibitors need to obey the exhibition admission policy regulation during the show, if not the security will stop at the entrance door; no trolley will be allowed to enter the exhibition hall during show days.

关键事项截止时间表格 Timetable of Key Deadlines for Critical Matters

项目 Item	截止时间 Deadline
参展证申请 Badge Application	开展前 10 天 10 days before Show days
展具租赁提交 Extra Furniture Order	1st Nov 2024
展具安装位置示意图提交 (图片) Extra Furniture location (image)	1st Nov 2024
电气租赁提交 Electricity & Compressed Air Order	1st Nov 2024

门楣信息提交 Fascia Name Submission	1st Nov 2024
特装展位设计提交 (施工图/效果图)	
Stand Design Submission (Construction & Rendering Drawings)	28 Oct 2024
特装展位搭建商信息提交	28 Oct 2024
Submit Contractor information form (Space only)	
管理费表格提交	28 Oct 2024
Submit Management Fee Form	
海运截止日 Sea Freight	15th Oct 2024
空运截止日 Air Freight	7th Nov 2024

订单提交 Operational Submission

Please contact your **sales coordinator** for extra orders. Extra order price can be see at the extra order list appendix

- 逾期提交的增租订单将被加收 **50%** 的费用。late submission for additional order will be surcharge **50%**
- 现场的增租订单需求将根据现场价格表加收 **100%** 的费用，且需视现场的库存是否有货。On-site request for additional order will be surcharge **100%** base on-site price list and the request depends on availability for each item

1.3 入场政策 Entry Policy

- 参展商在展会期间不得携带 12 岁以下儿童 During the show, exhibitors are not allowed to bring children under the age of 12.
- 在搭建和拆除期间，参展商不得携带 18 岁以下儿童，如果参展商坚持携带儿童，发生任何事故将由参展商直接承担全部责任 Exhibitor can't bring children under the age of 18 during the build-up & tear-down, if the exhibitor insist

to bring the children all any incident that might be occur will be full responsible by exhibitor directly

- 参展商禁止穿着短裤及拖鞋 Exhibitors are prohibited to wear a short pants and slippers
- 参展商和观众禁止在展厅区域内使用传统香烟和电子烟 Exhibitors are prohibited to smoke with conventional cigarette & e-cigarette inside the hall area
- 参展商和观众禁止携带任何宠物参加展会 Exhibitors are prohibited to bring any pets to the show
- 参展商和观众禁止携带尖锐武器/枪支参加展会 Exhibitors are prohibited to bring sharp weapon/guns to the show
- 禁止参展商在展会期间燃放烟花爆竹 Exhibitors are prohibited to try the fireworks during the show



1.4 重要联络方式 Useful Contact Details

1.主办方联系方式 Organizers

负责事项 Matters	联络人 Contact Person	电子邮箱 E-Mail
现场运营 Operational Matters	韦少峰 先生 Mr. Richard Wei	Weishaofeng@meorient.com abirafdiprasetyanto@meorient.com

	Mr. Abi Rafdi Prasetyanto Miss. Arindita	arinditatriyakesuma@meorient.com
商旅服务 Business Trip Service Matters	朱镜伊 女士 Ms. Janey Zhu	zhujingyi@meorient.com
物流运输 Freight Matters	钱小璐 女士 Ms. Qian Xiaolu	qianxiaolu@meorient.com

1.5 停车场 Parking Lot

1. 小车停车 Car Parking

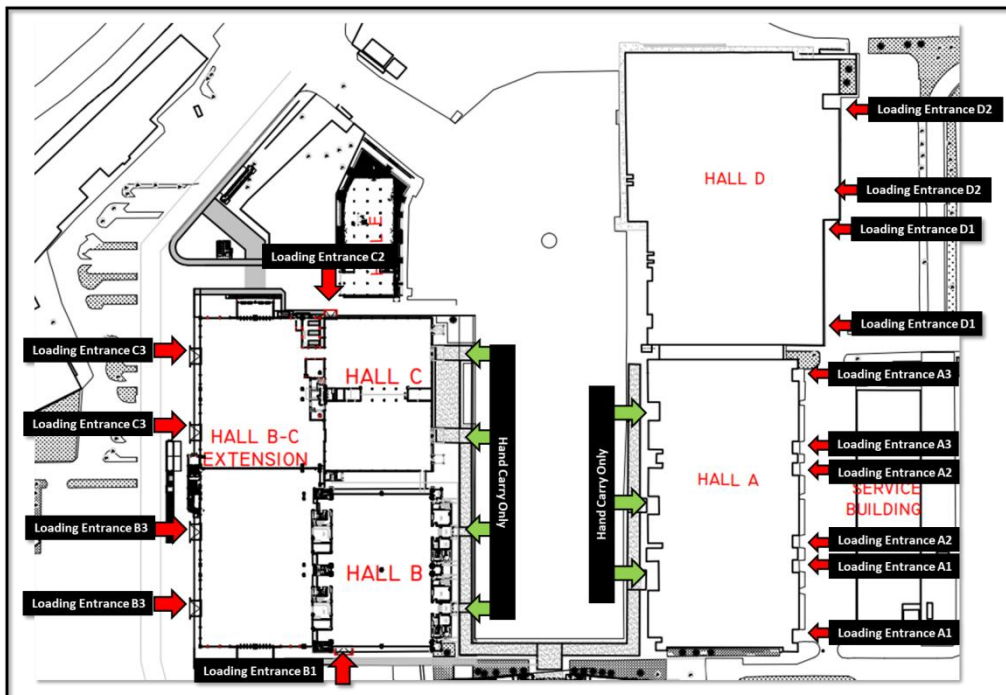
车辆类型 Vehicle Type	费用/小时 Fee/hrs
小车 Car	第一小时 1st hours =印尼盾 IDR 5.000,- 之后每一小时 Next Hour= 印尼盾 IDR 5.000, 最大费用 Max Fee=IDR 40.000,
摩托车 Motorcycle	第一小时 1st hours =印尼盾 IDR 2.000,- 之后每一小时 Next Hour= 印尼盾 IDR 2.000, 最大费用 Max Fee=IDR 15.000,-
货车 Truck	第一小时 1st hours =IDR 7.000, 之后每一小时 Next Hour=IDR 7.000,

停车场位置图 Parking Lot Location Map

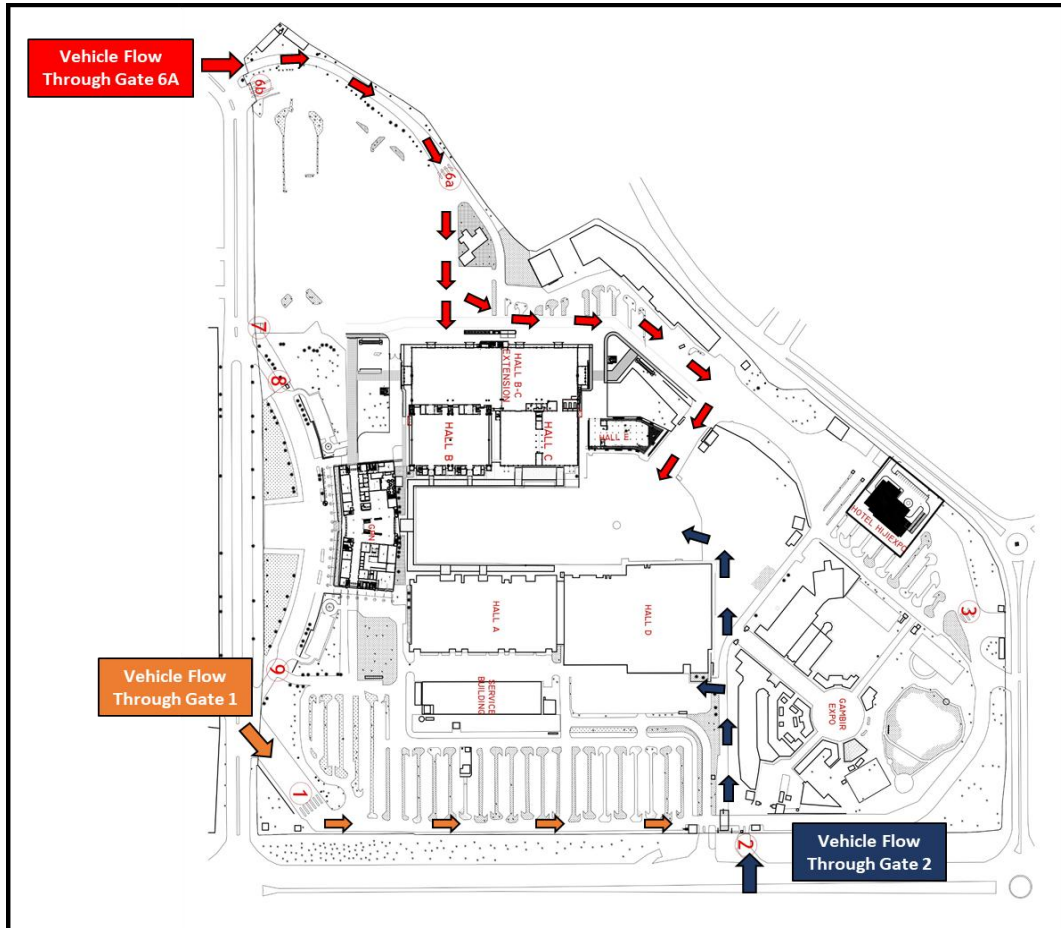


2. 货车停车 Truck Parking

卸货车辆进入展馆入口图 Exhibition Hall Entrance Map for Unloading Vehicles



前往卸货区路线图 Route Map to the Loading Entrance



***注: 在搭建期间, 停车场开放时间从上午 8 点开始。Parking open time start from 08:00 a.m for build-up Period**

馆号 Hall	进场入口 Entrance Door	货门大小 Door Size
B1 & B2	Loading entrance B1 (1 doors)	5.7 (W) x 6 (H)
C1 & C2	Loading entrance C2 (1 doors)	5.2 (W) x 4.7 (H)
B3	Loading entrance B3 (2 doors)	7.8 (W) x 6 (H)
C3	Loading entrance C3 (2 doors)	
A1, A2 & A3	Loading entrance A1 (2 doors)	

	Loading entrance A2 (2 doors) Loading entrance A3 (2 doors)	6 (W) x 6 (H)
D1 & D2	Loading entrance D1 (2 doors) Loading entrance D2 (2 doors)	7 (W) x 4 (H)

1.6 医疗急救 First Aid

医疗急救服务将在搭建、展期、撤展期间提供，如有需要，请联系现场主办方。Medical first aid services will be provided during the periods of build up, exhibitions days and breakdown, If necessary, please contact organizer onsite.

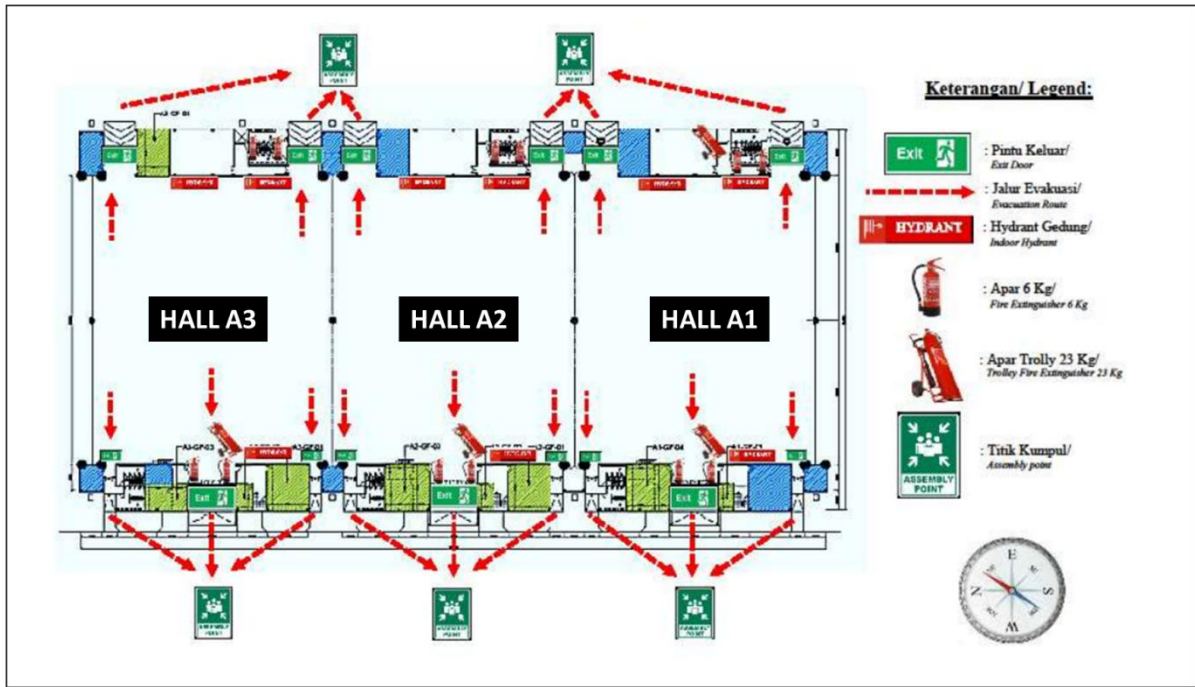
1.7 安全保卫 Security

整个展会期间，参展商需对自己的展台安全，物品设备安全，人身安全负责，任何的突发情况，可联系现场主办方协助处理。所有的公共区域主办方在展期会安排安全人员巡逻检查，尽管如此，主办方对任何的展品遗失或损坏的情况不承担相关责任。

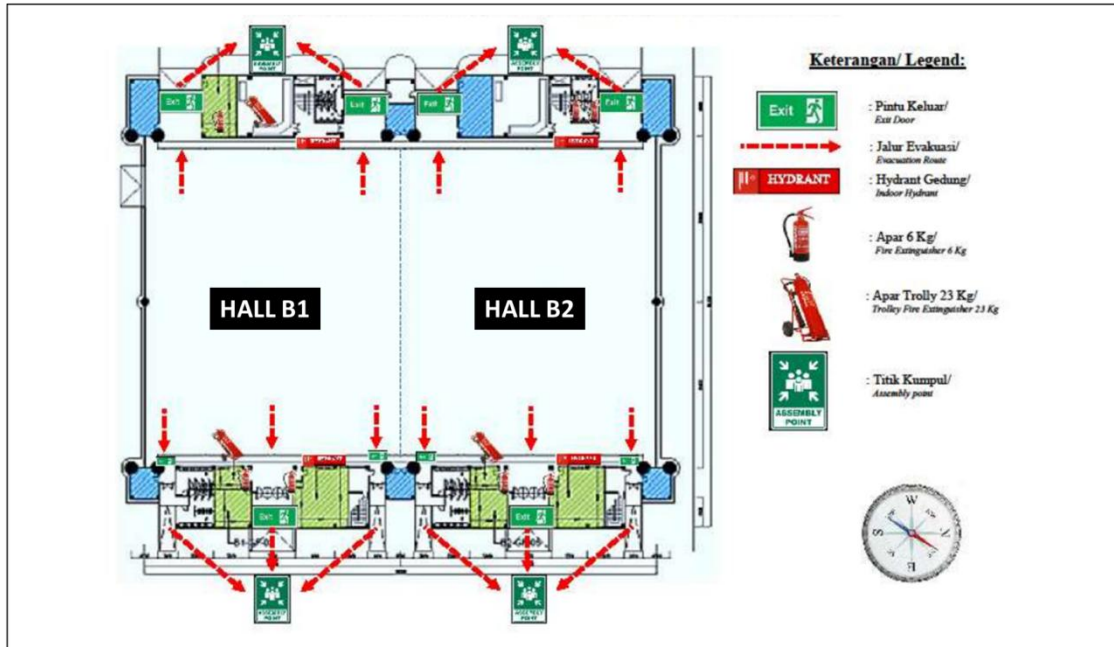
Throughout the exhibition, exhibitors are responsible for the safety of their own booths, items and equipment, and personal safety. In case of any emergency, they can contact the organizer on site for assistance. All public areas will be patrolled and inspected by security personnel arranged by the organizer during the exhibition period. However, the organizer is not responsible for any loss or damage to the exhibits.

紧急疏散路线 Emergency Evacuation Route

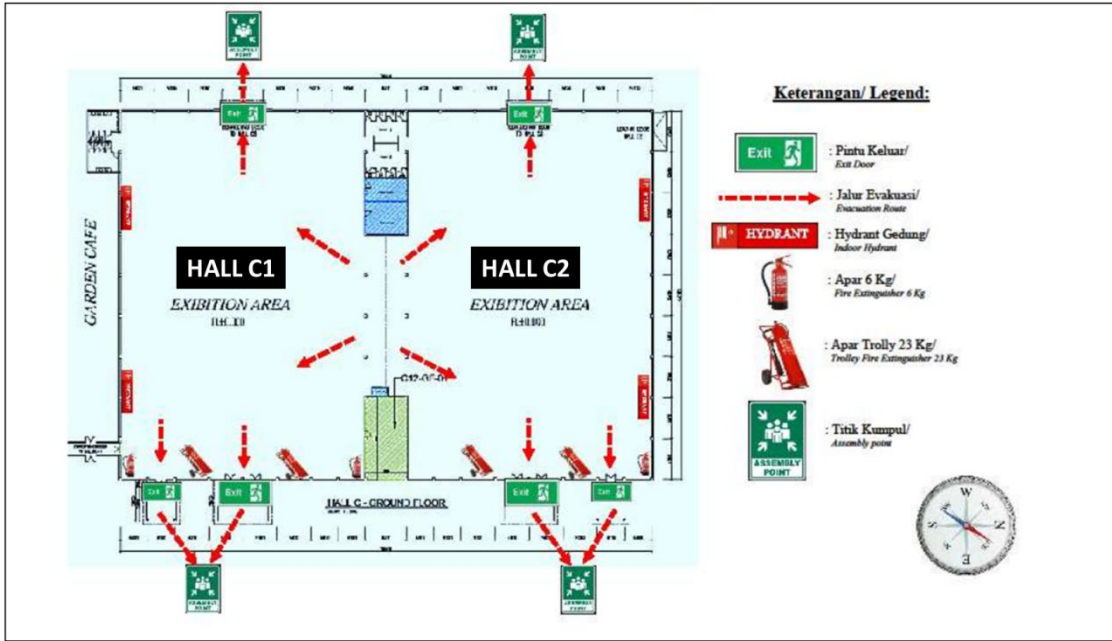
Hall A1-A3



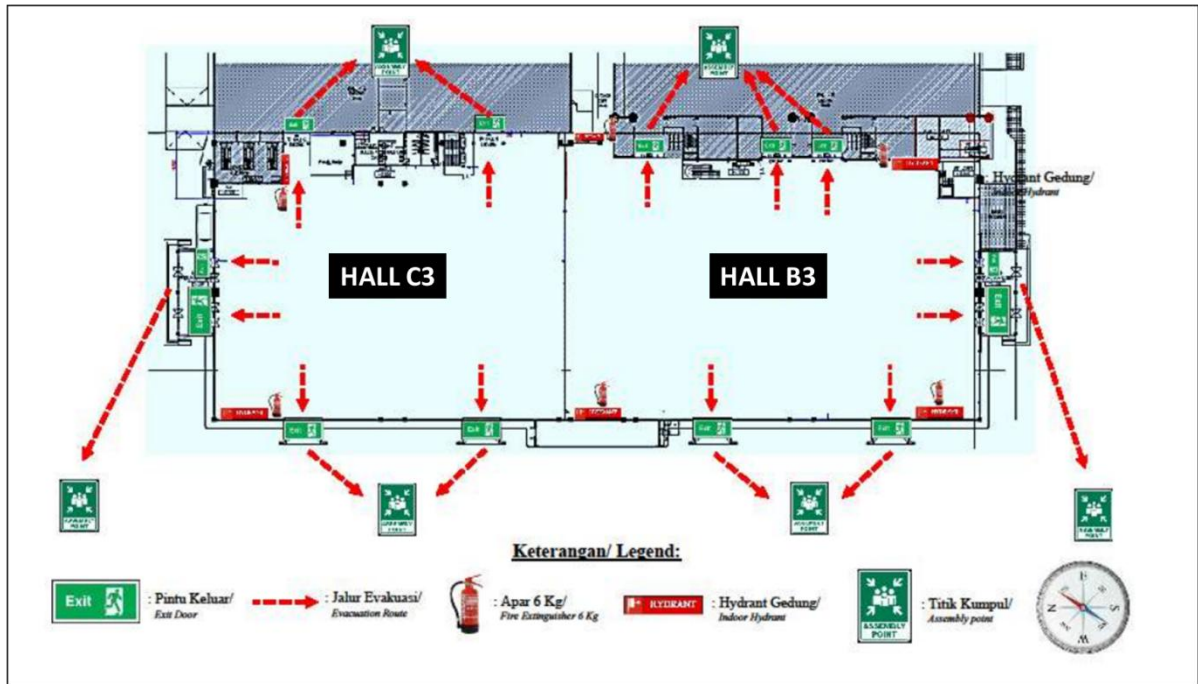
Hall B1-B2



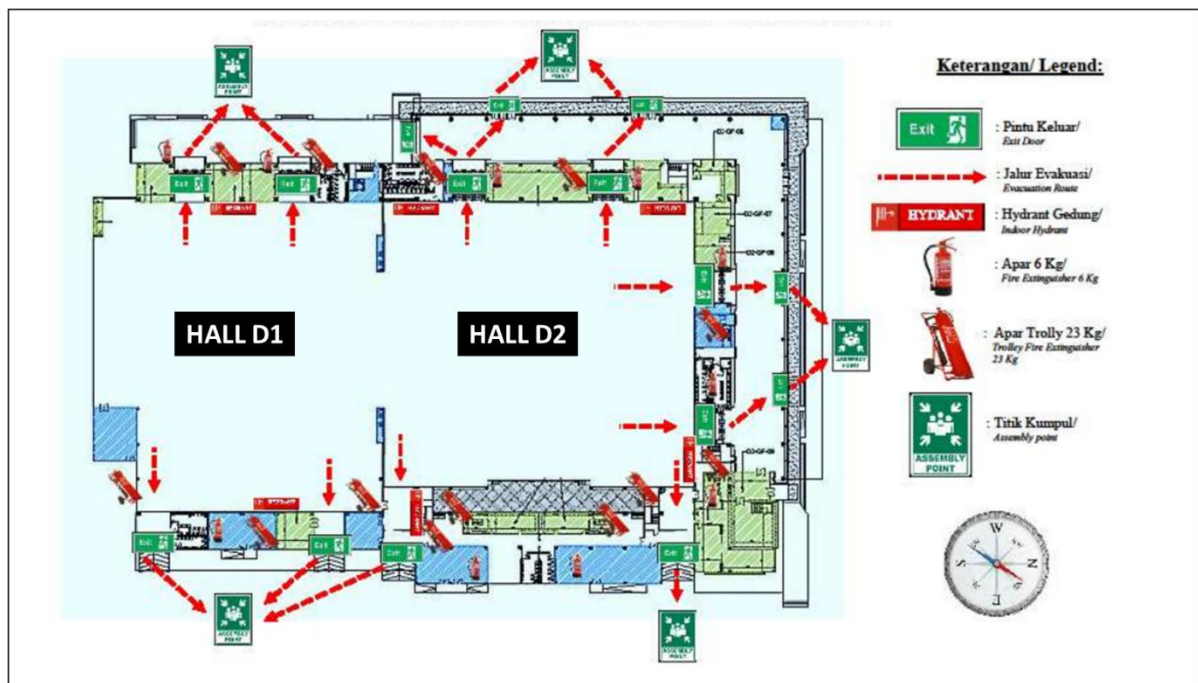
Hall C1-C2



Hall B3-C3



Hall D1-D2



1.8 餐食 Catering

展馆内有商店/餐厅/咖啡厅可提供小食/膳食，如有需要可参考以下位置图。There are Grocery stores/restaurants/cafes in the venue that can provide snacks/meals. If necessary, you can refer to the following location map.



1.9 签证 Visa

如需咨询签证邀请函，请联系 wangxiaoqin@meorient.com

For VISA invitation letter related matters, please contact wangxiaoqin@meorient.com

1.10 酒店 Hotel

展商如欲预定酒店住宿或咨询旅游安排，请联系 zhujingyi@meorient.com

If the exhibitor wishes to book hotel accommodation or inquire about travel arrangements, please contact zhujingyi@meorient.com

第二章 展商须知

Section 2 Exhibitor Instructions

2.1 电力 Electricity regulation during the show day

- 在展览开幕前一小时内,将通过主配电箱打开电力/灯光。Electricity/lights will be switched on from the main panel one hour before the exhibition opens.
- 在展览闭幕后一小时内,将通过主配电箱关闭电力/灯光。Electricity/lights will be switched off from the main panel one hour after the exhibition closes.
- 有租赁额外用电的参展商,需要在展览结束后关闭展位内的配电箱。Exhibitors who have rented additional electricity are required to switch off the panel within the booth after the exhibition is closed.
- 主办方不对因参展商疏忽未在电力/灯光从主配电箱关闭之前关闭其展位内的电气配电板而造成的电力组件损坏承担任何责任。The Organiser is not responsible for any damages with the electricity components, caused by the negligence of exhibitors for not switching off the electrical panel located within their booths before the electricity/lights switched off from the main panel.
- 如搭建布展期间需要单独用电,请联系客服人员申请额外用电。If exhibitors need to use electricity during the build-up period, please contact the customer service department to apply for additional electricity.

2.2 扬声器使用规定 Regulation for noise management

参展商需自行管理展位的音量,以确保舒适的展会环境。参展商需遵守规定,避免产生过大的噪音,以免干扰其他参展商。为了控制展厅内的噪音,根据规定,展位使用扬声器时需遵循以下限制:

Exhibitors are required to manage the sound level in their booths in order to ensure a comfortable show environment. Exhibitors are required to comply with the regulations which are not to generate excessive noise and to avoid disturbing other exhibitors. To control the noise in the exhibition halls, the use of loudspeakers in the booth is limited by the regulation as follow:

1. 音量限制 Volume Limit

- 扬声器音量不得超过 95 分贝（室内区域），105 分贝（室外区域）和 80 分贝（走廊区域），测量位置为展位边界线朝向公共通道处。Speaker volume must not exceed 95dB (indoor area), 105dB (outdoor area), and 80dB (corridor area) at the stand borderline facing common passageways.
- 打算使用扬声器进行产品演示的参展商需提前与其他参展商协调时间。Exhibitors who intend to use loudspeakers for a product demonstration are required to coordinate the timing with other exhibitors in advance.
- 在媒体日，与正在举办新闻发布会的参展商相邻的参展商禁止在同一展厅内使用扬声器或其他音响设备，直至发布会结束。只有举办新闻发布会的参展商才可使用音响系统。Exhibitors that are located close to the other exhibitors that are holding a press briefing on Press Days are prohibited to use loudspeakers or other audio equipment in the same hall until the briefings are completed. Only exhibitors who conduct the press briefings are allowed to use the sound system.

2. 音量测量 Volume Measurement

主办方将定期进行音量测量，具体如下：

Organizer will regularly conduct the volume measurements as follows:

- 按照规定，主办方应定期在展位边界线处，离声源最近的位置，测量音量。In compliance with the regulations, the Organizer shall regularly measure the sound volume along the borderline of a booth by the location nearest to the sound source.
- 展位边界线的测量将基于人的听觉，测量范围为距离边界线 1.5 米处。如有必要，可使用激光笔确定声源。The measurement at the booth borderline will be based on the sense of human hearing and will be conducted at the range 1.5 m from the borderline. To ascertain the sound source, laser pointers may be used if necessary.
- 测量将使用噪音计/分贝计。最大音量将用作基准。Measurements will be conducted using noise metres/dB metres. The maximum volume of sound will be used as a benchmark.

2.3 促销活动规定 Regulation of promotional activities

1. 产品展示 Exhibits Display

- 参展商不得在展位区域外分发促销品, 如纪念品和宣传册。Exhibitors shall not be allowed to distribute promotional goods, such as souvenirs and brochures outside each booth area.
- 参展商可以在展位内展示展品, 并对其可能发生的任何不当行为 (如火灾、事故和此类演示造成的损坏) 负责。Exhibitors may demonstrate their exhibits within their stands, and shall be responsible for every possibility of mis-conducts (such as fire, accident and damages caused by such demonstration)
- 仅允许在展位内的封闭房间内进行产生大量噪音的演示。The demonstration that causes loud sound or shattered glass only allowed to be done in a closed room located inside the stand.
- 参展商在展览区域内安装展台和其他设备时, 需注意操作安全, 确保手指、手、脚、衣物等不会夹住。当该区域观众拥挤时, 建议参展商暂时停止此类设备的操作。When installing turntables and other equipment within the exhibition area, Exhibitors are required to pay attention to the safety during its operation in order to ensure that fingers, hands, feet, clothes and other things may not be trapped in. Exhibitors may be advised to temporarily halt the operation of such equipment when the area becomes crowded with visitors.
- 需要测量所用设备的耐用性, 以防止设备过热燃烧, 例如照明设备的燃烧。Durability of equipment to be used shall be measured in order to prevent burning of such equipment, for example, burning of lighting due to overheating.
- 参展商需在展位的每次演示程序中采取预防措施, 特别是在产生大声噪音、振动、刺眼的灯光或光束和人工烟雾时, 以免打扰游客或使游客感到不适。Exhibitors are required to take a preventive measurement during each demonstration program at the booth area, especially when generating a loud noise, vibration, glaring lights or beams and artificial smoke, in order not to disturb visitors/not to make visitors uncomfortable.
- 展厅内展示的车辆 (不包括电动汽车) 的发动机不得启动。所有展示车辆的喇叭不得发出任何声音。Engine of a vehicle (excluding electric vehicle) exhibited in the exhibition hall is not allowed to be turned on. The horns of all exhibited vehicles must not produce any sound.

- 如需在展馆内做烟雾类产品展示，需向主办方申请许可。If exhibitors need to display products with smoke in the exhibition hall, exhibitors need to apply for permission from the organizer.
- 当任何演示项目被认为威胁到展览区的安全、使游客感到不舒服或违反规定时，主办方有权采取必要的行动。主办方有权在必要时终止此类程序。The organiser is entitled to take any necessary actions when any demonstration program is considered threatening the security in the exhibition area, causing visitors feel uncomfortable, and violating regulations. The organiser has the right to terminate such a program when necessary.

2. 展位人员 Stand personnel

- 所有展位人员，包括运营人员和展位服务员，必须在展览的开放时间内始终在场。All stand personnel, including operational staff and booth attendants are required to always be present during the opening hours of the exhibition.
- 为了方便参观者，每个展位人员都必须佩戴参展证件。For the convenience of visitors, each booth personnel are required to wear an ID indicating their duties.
- 考虑到本展览会是一个 B2B 的展览，主办方强烈建议每个展位人员和任何表演者穿着适合此次活动的服装。Considering that China Homelife is designed as a business to business exhibition, the organiser strongly advises each booth personnel and any performers to wear clothes that are appropriate to the event.

3. 吉祥物/玩偶 Mascot

- 每个品牌的吉祥物/玩偶均禁止在展区内走动，除非在自己的展位内。Every brand mascot is prohibited to walk around the exhibition area except in their own stand

2.4 安全规定 Safety Regulations

以下行为在展览厅内被禁止 These are prohibited actions inside the exhibition hall:

- 吸烟（包括火柴、气体打火机以及其他与吸烟相关的活动）。Smoking (including light matches, gas lighters, and any other activities related to smoking).

- 使用设备制造火焰和火花，以及可能加热周围物体的气体、液体或其他固体燃料 Using equipment to make fire from gas, liquid, or other solid fuel, that may produce flames and sparks, and may heat surrounding elements.
- 将尖锐物品和危险物质带入展览区。Bringing sharp objects and hazardous substances into the exhibition area.
- 携带违禁和违法的麻醉品和其他药物。Carrying narcotics and other drugs that are prohibited & against the law.

此外，所有参展单位及其服务商、工作人员、代理、服务人员等必须遵守以下规定 In addition, all exhibitors and their service providers, staff, agents, service personnel, etc. must comply with the following regulations:

- 所有参展商必须遵循展馆及消防部门的消防安全规定，确保活动安全。All exhibitors must follow the fire safety regulations of the exhibition hall and fire department to ensure the safety of the event.
- 展台搭建布撤展应使用阻燃材料，以减少火灾风险。Booth construction and dismantling should use flame-retardant materials to reduce fire risk.
- 电力设备需与易燃物品保持安全距离，避免火灾。Electrical equipment should maintain a safe distance from flammable items to avoid fires.
- 发现火警时，应保持镇定，并立即触发报警系统。参展商必须为可能产生易燃危险的设备配备灭火器，以此作为预防措施，保障人员和财产安全。In case of a fire alarm, remain calm and trigger the alarm system immediately. Exhibitors must equip devices that may produce flammable hazards with fire extinguishers as a preventive measure to ensure the safety of people and property.
- 不得阻碍消防设施正常工作，并确保消防通道和紧急出口无障碍。Do not obstruct the normal operation of fire-fighting facilities and ensure that fire channels and emergency exits are unobstructed.
- 监督搭建商执行严格的消防安全和电力安全标准，保障现场安全。Supervise constructors to implement strict fire safety and electrical safety standards to ensure on-site safety.

2.5 知识产权 Intellectual Property

- 在展会期间，参展商应确保其展示的产品和展台设计不侵犯他人的专利权、商标权、著作权及其他相关知识产权。During the exhibition, exhibitors should ensure that their displayed products and booth designs do not infringe

on others' patents, trademarks, copyrights, and other related intellectual property rights.

- 如果发生侵权纠纷，主办方有权要求参展商停止展出有争议的展品和相关宣传资料。参展商应对因侵权引发的任何行政、司法、刑事或其他诉讼和索赔负责，与主办方无关。参展商承诺向主办方赔偿由此产生的所有成本、索赔、要求、损失、负债、控告、诉讼及支出等。In the event of any infringement disputes, the organizer reserves the right to request exhibitors to cease displaying the controversial exhibits and related promotional materials. Exhibitors shall be liable for any administrative, judicial, criminal or other lawsuits and claims arising from the infringement, and this is not the responsibility of the organizer. Exhibitors undertake to compensate the organizer for all costs, claims, demands, losses, liabilities, accusations, lawsuits and expenses arising therefrom.
- 未经主办方书面同意，任何参展商、服务商、供应商等不得使用展览会的标志、展会名称、宣传口号等。Without the written consent of the organizer, no exhibitor, service provider, supplier, etc. may use the logos, names, slogans, etc. of the exhibition.
- 现场如产生相关纠纷，可以联系主办方寻求协助。In case of relevant disputes on site, exhibitors can contact the organizer for assistance.

2.6 展位清理及垃圾处理 Removal & Wastage

- **参展商在搭建和拆除期间负责自己的废弃物处理 Exhibitor are responsible for their own waste removal during build-up and tear-down**
- 如果参展商使用了物流/货运供应商，参展商必须提醒物流供应商按照参展商的时间表同时拆箱，并从展览区域清除所有箱子/包装。这是为了使装载流程对其他参展商来说更加清晰和高效 If the exhibitor used a logistic/shipping vendor, the exhibitor must remind the logistic vendor to unpacked at the same time as per exhibitor schedule and remove all the box/packed from the exhibition area. This is to make the loading flow become clear and efficient for another exhibitor
- 如果由于参展商的装运箱等原因导致场地清洁过程延迟，由此产生的任何额外费用将由参展商全额承担 If the cleaning process from the venue was late because of the exhibitor shipping box/etc any additional cost that might be occur from the venue will be fully charge to exhibitor

- 租用的空间必须完全清除所有胶带、油漆和类似的痕迹 The tenanted space must be vacated with all adhesive tapes, paint and similar traces completely removed
- 您的承包商/货运供应商应将搭建材料移出场地范围，不得放在集结区内 Your contractor(s)/cargo vendor should remove the build-up material outside venue premises and not inside the marshalling yards
- 油漆罐不得扔进垃圾桶内，而应从场地范围内移走 The paint cans should not be thrown inside the skips and should be removed from venue premises instead
- **主办方指定的清洁人员不负责展位施工垃圾（包括但不限于水泥、混凝土、钢筋、脚手架、纸板、印刷背景、装饰物品、植物、储物箱中的施工物品）以及塑料材料（泡沫）的清洁和收集工作。清洁人员只负责公共区域的清洁，不负责每个展位的内部清洁。因此，为了避免任何意外问题和费用，请注意** Cleaners appointed by Organizer will not be responsible for cleaning and collecting of the booth construction garbage (including but not limited to cement, concrete, reinforced steel, scaffolds card hold, printing backdrop, decoration items, plants, construction items in the boot) as well as plastic materials (foam). Cleaners just responsible for cleaning for public walkaway only, they do not clean inside every booth. Therefore, to avoid any unexpected issue and charges, please pay your attention that:
 - ➔ 在进场、安装、展览和拆卸期间，参展商或其自己的承包商必须按照进撤馆时间表将所有相关类型的垃圾、未使用的物品从展位中移除，并在展览的最后一天指定的时间前将原场地恢复原状 During move-in, installation, exhibition and dismantle period, the exhibitors or their own contractors must remove all related type of garbage, unused items out of the booth following to Operation Schedule, and return the original premise the last day of exhibition before stated time
 - ➔ 如果参展商或其自己的承包商未能这样做，指定的清洁人员将进行清理并将其移至其他地方，并将根据具体情况相应地收取额外费用 In case of exhibitors and/ or their own contractors fail to do so, appointed cleaners will clean up and move to the other place but extra charge will be applied accordingly due to every specific situation
 - ➔ 如果参展商或其自己的承包商未能这样做，指定的清洁人员将进行清理并将其移至其他地方，但将根据具体情况相应地收取额外费用 In this case if you want to use cleaning services, then contact to Organizer in advance for further detail

2.7 违规与处罚 Penalty & Violation

在活动结束后, 如果因施工工作而损坏、及展品遗留在现场或其他因为搭建工作而产生的不利情况, JIExpo 展馆有权扣除或没收搭建商押金。如果没有损坏或违反工作规则和条例, 这笔押金将全额退还(除非有滞纳金产生)。In case of damage, exhibit goods being left behind after the event closes and any other unfavourable circumstances due to construction work, JIExpo has the right to deduct or forfeit the Contractor Deposit. This deposit will be refunded in full (except for late fee, if any) if no damage or breach of working rules & regulations

- 建筑垃圾: **100%** Construction debris : **100%**
- 场地损毁: **100%** Property Damage : **100%**
- 在大厅、功能区、走廊和公共区域吃东西、吸烟和睡觉: 罚款 50 万印尼盾 Eat, Smoking, and sleeping in the hall, pre-function, hallway & public area : IDR 500.000
- 搭建商在场馆区域内留下的任何建筑垃圾: 扣除 100% 搭建商押金。Any construction debris left by Contractors in venue Area : 100% Contractor Deposit.

第三章 搭建布展

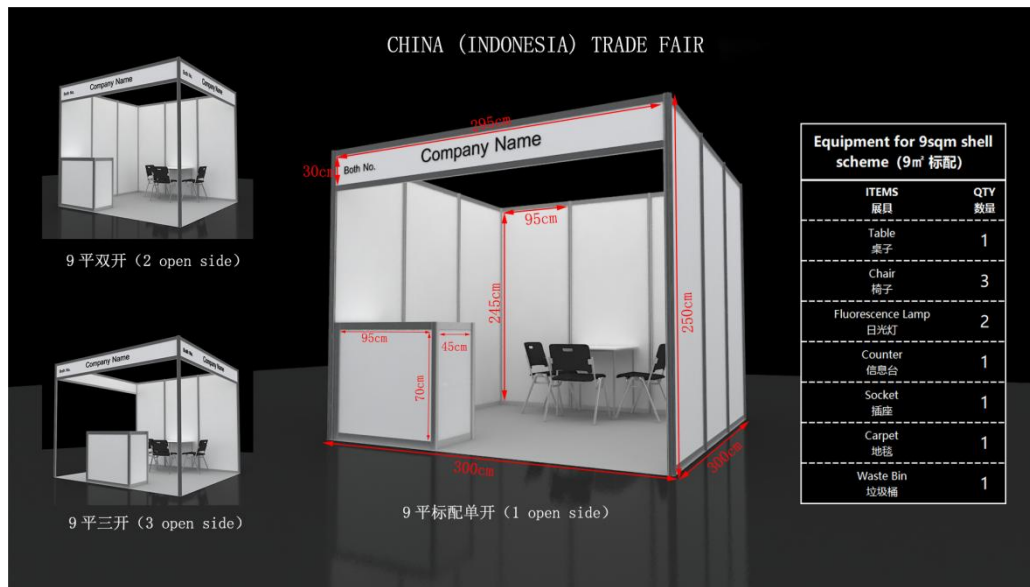
SECTION 3 Stand Build-up and Set-up

3.1 标准展位搭建 Shell Scheme Stand

1. 标摊参展商须知 Shell Scheme Regulations

- 不接受现场提出的特殊或定制的需求。Special or customized requests made on-site will not be accepted.
- 不得在标准展位的铝制框架和隔板上进行螺丝、钻孔、喷漆或钉钉，任何对于展位材料的破坏行为将在现场被处以**每项 70 美元的罚款**。Screwing, drilling, painting or nailing on any of the aluminium frames and partitions of the standard booth is not allowed and all destruction that affects the booth material will be charged **USD 70 per item** on site.
- 为防止展板受损，参展商不得使用除遮蔽胶带/纸胶带以外的其他粘合材料。To prevent partition from damage, exhibitors should not use any other adhesive materials except masking tape / paper tape.
- 请勿使用不干胶、透明胶带、双面胶带、布基胶带等粘合材料。Do not use stickers, scotch tape, double tape, duct tape and other adhesive materials.
- 违反上述规定的参展商或搭建商将被处以罚款。Failure to comply with any of the regulations above will result in a penalty fee charged to the exhibitor and or/contractor.
- 如需协助悬挂或展示展品，请至少**展前 30 天**与主办方客服部门咨询确认。If you require assistance in hanging or displaying your exhibits, please consult the matter to organizer' s Customer Service Department at least **30 days before show days**.
- 请勿站在椅子上，如果因此而造成椅子的损坏或破损，将会被收取罚款。Do not stand on the chairs, if damages or broken caused by exhibitors, penalty charges will be applied accordingly.

2. 标准展位示意图 Shell Scheme Layout Drawings



3. 标准展位展具配置 Shell Scheme Furniture Package

项目 Item	9 sq.m	18sq.m	27sq.m	36sq.m & above
信息台 Info Counter	1	2	2	2
桌子 Table	1	2	3	4
椅子 Chair	3	6	9	12
日光灯 Fluorescent Light	2	4	6	8
插座 Socket	1	2	2	2
地毯 Carpet	1	1	1	1
垃圾桶 Waste Bin	1	1	1	1

注：标准展位配套的插座用电限额约为 440W 以内，仅限用电范围内的普通电器使用，如需大功率用电，请另行申请用电。

Note: The electricity limit for the sockets provided with shell scheme booth is approximately 440W, which is only suitable for the use of ordinary electrical

appliances within this range. If exhibitor need to use high-power electricity, please apply for extra power.

3.2 特装展位搭建 Space-only Stand

1. 展馆技术参数 Venue Technical Information

- 展馆限高 Height Limits

展馆搭建限高 4 米，如需搭建超过 4 米高度的展位，请通过主办方客服部门申请。The height limit of the venue for stand construction is 4 meters, however, ,If you need to build a booth that exceeds 4 meters in height, please apply through the customer service department of the organizer.

- 展馆承重 Floor Loading

馆号 HALLS	承重 FLOOR LOADING
HALL A1-3	2-5 ton/sqm 吨/平米
HALL B1-2	2-5 ton/sqm 吨/平米
HALL B3&C3	3-5 ton/sqm 吨/平米
HALL C1-2	1-2 ton/sqm 吨/平米
HALL D1	3-5 ton/sqm 吨/平米
HALL D2	3-5 ton/sqm 吨/平米

2. 特装申报流程 Stand Design Submission Procedure

特装搭建申报

- 每位参展商必须提前完成展位设计，并获取主办方的批准。Each Exhibitor is required to compile the design of the booth, and obtain an approval from the organizer in advance.

- 需要提交的文件包括展品与展览设施的布局方案及每个项目的立面图，确保每项展示的尺寸描述准确且清晰。 Documents should be submitted are Layout plan of display goods and exhibition facilities Plan as well as vertical drawings of each item, with accurate and clear dimensional descriptions for each presentation.
- 展位设计需最迟在 2024 年 10 月 23 日前提交至主办方，主办方将统一进行审批。 The design shall be received by the Organizer at the latest on 23 Oct 2024, Organizer will give a collective approval
- 主办方保留对设计理念、结构及其它与展位设计相关事宜的控制权，并有权在设计不符合规定时对其进行修改。 Organizers have the right to control design concept, construction, and other subjects related to the stand designs, and also to modify the stand designs in case such designs do not conform to the provisions mentioned earlier.
- 若设计违反标准或施工与拆除不符合主办方规定的标准，主办方有权拆除或更改设计。 In the case of violation of standard design, and unconformity of construction and dismantling with the standards designated by Organizer, Organizer is entitled to demolish, to alter or to modify the design
- 如参展商计划更改已获批的设计，必须将修订后的文件发送至官方指定搭建商，参展商可自行选择聘请官方指定或任何其他搭建商。不论搭建商是否为官方指定，参展商及搭建商均需通过电子邮件将文件发送至：

abirafdiprasyanto@meorient.com,
arinditatriyakesuma@meorient.com

Should the exhibitors intend to change the approved plan, the revised documents, The EXHIBITOR may, at his/her own discretion and at his/her own discretion, hire the official automaker or any other automaker of his/her choice. However, whether the automaker is official or another, the EXHIBITOR / Automaker must send in the e-mail: abirafdiprasyanto@meorient.com,

arinditatriyakesuma@meorient.com

- 提交审图应提交的文件和要求包括 The files/regulation are required to send:
 - a. 含面积尺寸的平面图 Floor plan with area size
 - b. 立面图及外观图 Elevations and outlooks
 - c. 展位组装类型规格：基础型、混合型或定制型 Specification of the type of booth assembly: basic, mixed or built
 - d. 保险副本（由参展商或搭建商购买）主办方将拒绝任何不符合既定规则的项目，或如需进行更改 Copy of the Insurance (purchased by the exhibitor or assembler) The Organizer will veto any project that is not in accordance with the rules described herein, and if there is a need for changes

注：2024年10月23日后，将不再接受审批项目。进入展馆后也不接受任何审批。主办方保留权利禁止任何不符合既定标准以及或未经批准的展位搭建。

Note: AFTER OCT 23, 2024, NO PROJECTS WILL BE RECEIVED FOR APPROVAL. PROJECTS WILL NOT BE ACCEPTED FOR APPROVAL IN THE PAVILION. THE ORGANIZER RESERVES THE RIGHT TO EMBARGO ANY ASSEMBLY THAT IS NOT IN ACCORDANCE WITH THE ESTABLISHED STANDARDS AND/OR THAT IS NOT IN ACCORDANCE WITH THE APPROVED PROJECT

3. 特装搭建规则 Space-Only Stand Build-Up Regulations:

结构要求 Structural Requirements:

- 展位在任何情况下都不得阻挡其整个面向人流路线一侧的可视性。The stands may not, under any circumstances, obstruct the visibility of any side in its entirety that faces the circulation routes
- 展位开口每侧必须开放 50% 连贯的空间，墙壁的最大高度为每侧 4 米。It is mandatory to open 50% of the linear footage on each side, with walls of a maximum of 4m high per side
- 玻璃/展示柜、玻璃墙或具有完全透明度的类似材料将被接受用于开放位置。玻璃板必须有安全标志（贴纸、图形、标志等）。Glass/showcases, glass walls or similar material that have total transparency will be accepted at the opening location. Glass panels must have safety signs (stickers, graphics, logos, etc.)

材料要求 Material:

- 用于展览摊位的材料必须是不易燃的、半易燃的或阻燃的。然而，参展商可以使用易燃材料，只要参展商提供合理的理由并获得主办方的批准。Materials used for exhibition booths must be incombustible, semi-incombustible, or flame-resistant. Exhibitors, however, may use combustible materials as long as the exhibitor provides logical reason with an approval from the organizer.
- 如胶合板、地毯及其他地面覆盖物、建筑用板材、帘幕材料以及其他纺织材料必须是阻燃的。The materials such as plywood, carpet and other floor cover, sheets for construction use, curtain materials, and other textile materials are required to be flame-resistant.
- 所有用于构建和装饰摊位的材料必须符合建筑规范和消防安全规定。All materials used for constructing and decorating the booth must comply with the building regulations and fire-safety regulations.
- 材料在燃烧时不得释放有毒气体和烟雾，也不得滴落。The materials must neither emit toxic gas and smoke nor drip while burned.
- 展览期间不允许使用易爆或易燃的材料。The use of materials, which explode or inflammable, are not permitted during the Exhibition.

- 玻璃板的边缘必须经过加工/钝化或加以保护。The edges of glass panes must be machined/blunted or protected.
- 不允许使用塑料电缆来绑扎/附着重负载组件。 The use of plastic cable shall not be allowed to tie/attach heavy loaded components.
- 绿植应使用盆栽作为种植介质。Live plants should use pots as planting media.
- 必须在展位区域与邻近展位区域的边界上搭建分隔墙。最低高度必须为 2.20 米，从展馆地面到 4.0 米的最高高度，以展台四周的高度为基准。●It is mandatory to build dividing walls on the boundaries of your area (but within it) with neighboring areas. The minimum height must be 2.20m, from the pavilion floor, to a maximum height of 4.0m, respecting the respective height setback around the entire perimeter of the stand.

现场临时检查 On the field inspection will be apply:

- 展会活动的检查机构(CONTRU, CREA 和消防部门)将出现在展馆内 The inspection bodies of this type of activity (CONTRU, CREA and FIRE DEPARTMENT) will be present in the pavilions
- 可以随时打断不符合活动规则的集会。 May at any time interrupt the assembly that is not in accordance with the rules of the event.
- ART 或 RRT 和责任条款可随时中断不符合活动规则的人员聚集。 ART or RRT and Terms of Responsibility may at any time interrupt the assembly that is not in accordance with the rules of the event

展馆结构相关的工作流程 Work-Flow relating to the structure of Hall:

- 禁止在展馆的天花板、墙壁、管道、电线上粘贴任何东西。 It is prohibited to attach anything at the existing ceilings, walls, piping, or wiring in the hall.
- 禁止直接在展馆的天花板、墙壁、柱子、门、窗、玻璃、活动隔板、灯具上工作。 It is prohibited to work directly on ceilings, walls, pillars, doors, windows, glass, movable partitions, or lights of the hall.
- 参展商不得在消防防火设备，如消火栓、气体灭火器、洒水车、火警、烟雾探测器、疏散标志等附近放置装饰品或施工物。 Access to fire-fighting and prevention equipment, such as fire hydrants, gas fire extinguishers, water sprinklers, fire alarms, smoke detectors, and evacuation signs are not allowed to be covered with decorations or construction of Exhibitors
- 所有的装饰和展台搭建必须允许疏散通道和安全。 All decorations and stand constructions are required to allow evacuation access and security.
- 展台装饰物和展台不得遮挡展馆空调。 Decorations and exhibition stands must not block the air-conditioners.

- 如果有任何展位挡住气体/灭火器, 请使用易于拆除的建筑材料。If any stand blocks gas/fire extinguishers, please use construction materials that can be removed easily.

展位隔板 Booth Partition:

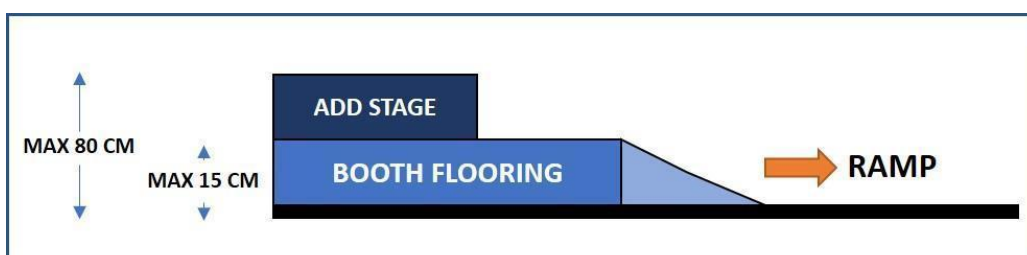
- 所有的展位必须与场地的墙壁保持至少 0.5 米的距离。All construction must be built with a minimum distance 0.5 m from the venue' s wall.
- 禁止参展商将剩余的离墙间隔用作存储空间。Exhibitors are prohibited to use the remaining gap as storage.
- 隔板的每一面都应被覆盖并整洁地涂刷上颜色。Every backside of the partition should be covered and painted neatly.
- 强烈推荐使用可拆卸系统展位搭建。Knock-down system booth is highly recommended
- 请参考上方**展馆技术参数**获取最大承重信息。Please refer to above **venue technical information** for maximum weight

展位品牌加高 Booth Branding Tower / pylon:

- 展台的加高不得附着在其他展位的墙壁或隔板上。Pylon should not be attached to the wall or partition of other booth.
- 最大高度参考上方**展馆技术参数**的最大高度, 最大宽度为 0.80 米, 厚度为 0.80 米。The maximum height of phylon refers to table maximum height, with the maximum 0,80 m of width and 0,80 m of thickness.

展位地台施工 Booth Floor Construction:

- 展位地台的施工必须以确保电力、空气流通、电话、电脑和视频线路的接入。Booth floors must be constructed in such a way to allow access for electricity, air flow, telephone, computer, and video lines.
- 地台最大高度为距离展馆地面垂直 10 厘米。Maximum height of booth levelling is 10 cm from the hall floor
- 舞台的最大高度为距展馆地面垂直 50 厘米。Maximum height of the stage is 50 cm from the hall floor.
- 每位参展商应为残疾观众提供便利设施 (如斜坡) 。Each exhibitor should provide facilities for disabled visitors (such as ramp)



展位区域分配建议 Booth Area Allocation Suggestion

- **Area A (无障碍区) Area A (Clear Zone)**

本规定适用于面积 ≥ 100 平方米的展位。标记线与展位内侧之间的距离为 1 米。在此区域, 参展商不得建造大型隔断。 This regulation shall be applied for booths ≥ 100 m². Distance between the marking line and the inside of the booth is 1 (one) meters. In this zone, the exhibitor is not allowed to build a massive partition.

- **Area B (大型区) Area B (Massive Zone)**

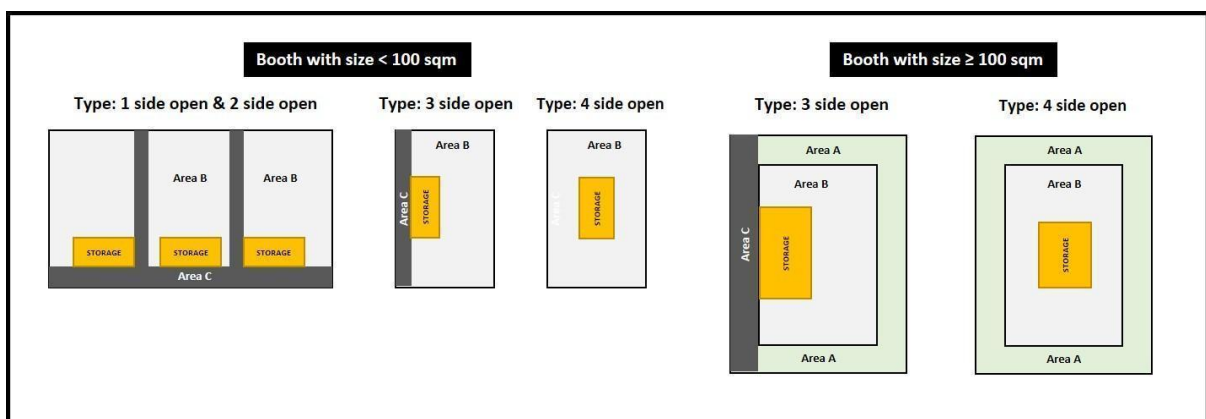
参展商可以在此区域内建造任何建筑, 如塔楼/ phylon 或大型隔断, 同时考虑到所述的展位尺寸规定。 Exhibitors can build any construction such as tower/phylon or massive partition in this zone with the consideration of booth dimension regulation as stated.

- **Area C (背景区) Area C (Backdrop Zone)**

参展商可以建造大型墙, 同时考虑到所述的高度限制。 Exhibitors can build a massive wall with the consideration of height restriction as stated.

- **Area (仓库) Area (Storage / Warehouse)**

为了给观众提供舒适的通道和良好的通行, 可使用推荐的图片作为仓库的位置。 In order to provide comfort access and good circulation for visitors, please use the recommended picture for storage / warehouse position.



双层展位规定 Double Deck Stand:

- 展览会将不被允许搭建双层展位，如有需要搭建双层展位，请联系主办方客服部门申请。No double-deck will be allowed due to straight build up time contracted.

电力标准规定 Electricity standard material regulation:

- 如果任何参展商打算增加其展位的电力容量分配，他们可以在 2024 年 10 月 28 日之前来申请额外用电。Application to use/to Increase Allocation of Power Capacity If any exhibitors intend to increase the allocation of power capacity to their exhibition booths, they may apply by submitting the prescribed electricity installation by 28th Oct 2024.
- 所有电源应来自 JIExpo 展览馆。All electrical power sources shall come from the JIExpo building.
- 使用额外场馆电力供应的参展商应支付安装的所有费用。The exhibitors who are using power supply cables shall pay all the expenses of the installation.
- 当参展商需要稳定的电压和频率，或特殊电压或频率时，参展商需要安装相应的设备。When an Exhibitor requires stable voltage and frequency, or special voltage or frequency, the Exhibitor is required to install devices accordingly.
- 从主配电箱到每个展位的电力安装只能由主办方进行，而每个展位内的电力安装必须由参展商指定的搭建商完成。The installation of electricity from the main panel to each stand shall only be carried out by the Organizer while the electricity installation within each stand has to be done by a contractor appointed by Exhibitors.
- 当电力使用超过申请租赁中电力的负载时，相关参展商将被收取双倍的有效电价作为超载费用。When the usage of electricity exceeds the load stated in application form, the concerned Exhibitor shall be charged twice of the effective tariff for such overloading.
- 参展商应注意安全规章制度标准，并只使用高级电缆（NYM/PP）。不允许安装超过供应商 MCB 容量的电力。Exhibitors shall be required to pay attention to the security regulation standard, and only use high grade cables (NYM/PP). It's not allowed to install electricity exceeding the provider MCB capacity.
- 参展商在展期不得使用发电机作为所需额外电力的来源。Exhibitors shall not be allowed to use power generators as the source of extra power that they require.
- 主办方指定的官方搭建商与参展商的展位搭建商应共同测试电力供应。The official contractors appointed by the organiser together with the Exhibitor's booth contractors shall test the power supply.
- 当参展商违反这些电力安装规则的任何条款，并且不遵守主办方给出的规定和警告时，主办方应对相关参展商处以罚款并切断电力供应。When an Exhibitor Violates

any provision in these electricity installation rules, and does not comply with regulations and warnings given by the Organizer, the Organizer shall give the penalty to the concerned exhibitor and cut off the power supply.

- 展位的电气装置必须完全符合 NBR 5410 - 低压电气装置的规定。主办方只负责在展馆的电力配电箱到展位的连接。The electrical installations of the stands must fully comply with the provisions of NBR 5410 – Low Voltage Electrical Installations. The Promoter is responsible for the supply and connection of energy in the pavilion's electricity distribution boards to the stand and assembly
- 电缆必须至少具有 750V 的绝缘，且在任何电气装置中，包括延长线和照明设备，均不得使用平行线和双线。The cables must have a minimum insulation of 750V and parallel and double wires must not be used in any electrical installation, including extension cords and lighting.
- 总开关和其他电路保护设备（断路器、熔断器开关、断电器）必须存放在带门的金属框架中，并固定在主办方维修团队可自由进入的地方，即使在展会工作时间外也是一样。The general switch and other electrical circuit protection devices (circuit breakers, fuse switches, DR's) must be stored in sheet metal frames, with doors, fixed in places with free access to the Promoter's maintenance team, even outside working hours. of the event.

电力工作 Electrical Works:

- 每个参展商指定的展位搭建商应按照相关的规定，在每个展位进行电力安装工作。Booth contractors appointed by each Exhibitor shall carry out power installation work in each stand by considering the effective regulations.
- 连接到供电网络和展位区域之外铺设电缆只能由展馆的管理的人员进行并在其监督下进行。Connections to the power supply network and the laying cables outside the booth area may only be carried out by and under the supervision of the responsible personnel of the building management.
- 每个展位都配备有服务管道，电缆从地沟拉出到每个展位的指定连接点。Each booth is equipped with a service duct on the hall floor. Cables are laid from the ducts to the desired connection point at each booth.
- 所有电缆都埋在地下。因此，参展商需要提交展位平面图草图、终端连接电缆的定位和电缆路由到连接点。All cables are laid underground. Therefore, Exhibitors are requested to submit floor plan sketches, the positioning of the terminal connection cables and cable routing to the connections.
- 必须保护电源线以避免对电缆造成任何损坏。Power cable must be protected to avoid any damage to the cables.

- 携带个人电脑和其他电子产品的参展商必须配备稳压器。Exhibitors who take along personal computers, and other electronic machines must be equipped with a stabilizer.

电气设备维护 Maintenance of Electrical Equipment:

- 每个参展商对其展位内使用的所有电气设备的维护负全部责任。为防止可能的事故和尽量减少损坏，需要每个展位的搭建商在展览期间始终在展位现场。Each exhibitor is fully responsible for the maintenance of all electrical equipment used within their booth. To prevent possible accidents and to minimise damage, the electrical contractor of each stand is required to be always present at each booth during Exhibition hours
- 每天展览结束后，需要每个参展商关闭其展位的电源开关。Each Exhibitor is required to turn off power switch in their booth after exhibition is closed for public on each day
- 由于供电不稳定、断电或任何事故造成的电压下降，主办方不对展览物品的任何方式或任何损坏负责。因此，建议参展商安装保护装置以防止此类损坏。The organiser is not responsible for any way or any damage of exhibition items due to unstable power supply, power failure, or drop in voltage as the result of any accidents. Therefore, Exhibitors shall be advised to install protective devices to prevent such damage

3.3 第三方施工单位入场证申请 Temporary Access Badge for Third Party Contractor

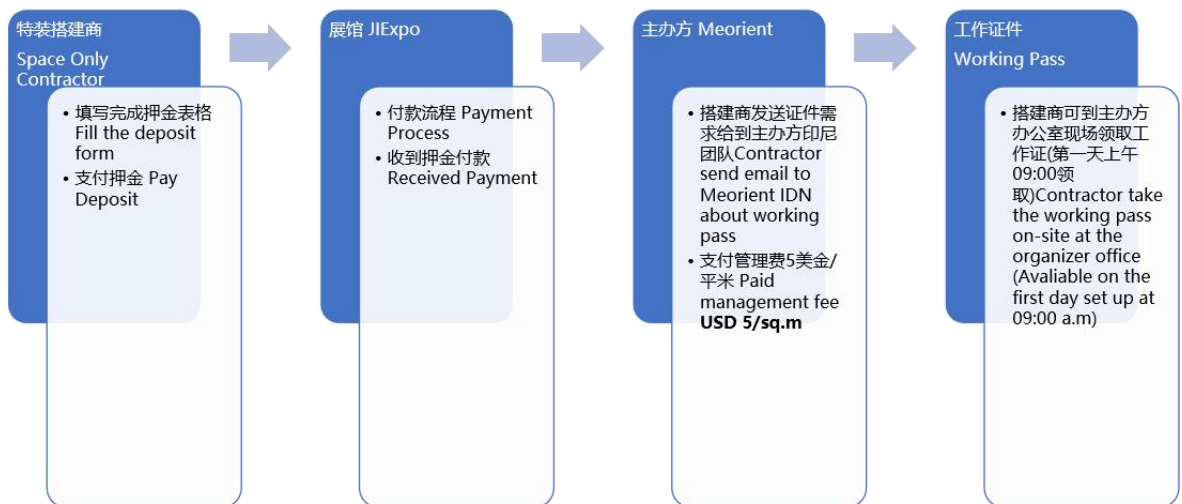
入场证及入场申请 Contractor working pass procedure/Contractor build-up permission

特装搭建商需要遵循以下申请流程：For space only contractor need to follow this procedure below:

- JIExpo 展馆会在搭建开始签收取强制性的管理押金（**支付时间为 2024 年 11 月 22 日 - 时间：10:00 - 15:00**）JIExpo management shall collect compulsory deposits before the commencement of the Build Up period (**payment available on 22th November 2024 - Time: 10:00-15:00**)
 - 1 -15 平米 = 印尼盾 5 百万/展位 1 – 15 m² = Rp. 5.000.000,-/booth
 - 16 - 50 平米 = 印尼盾 1 千万/展位 16 – 50 m² = Rp. 10.000.000,-/booth
 - 51 - 100 平米 = 印尼盾 1 千5 百万/展位 51 – 100 m² = Rp. 15.000.000,-/booth
 - 大于 100 平米 = 印尼盾 2 千万/展位 > 100 m² = Rp. 20.000.000,-/booth

- 支票或汇款单收款名为 ***PT. Jakarta International Expo***. Cheque or Giro under name ***PT. Jakarta International Expo***
- **如果搭建商负责超过一个展位，则搭建商的押金支付必须分开通过汇款单/支票进行支付。每张汇款单/支票必须写明每个展位的名称核摊位号。 If the contractor works on more than 1 (one) booth, hence the payment of the deposit contractor must be made in separate giro / cheque. Each giro/ cheque must have in writing for each of the stand name and booth number in each giro/ cheque**
- 施工押金需要特装搭建商在搭建期前完成支付。Construction Deposit need to be paid by the contractor (space only) before the build up period
- 所有在展馆内或展馆室外开放区域工作的搭建商，需凭该有财务章、签名的搭建商押金表，并经展馆清洁团队核查后方可领取证件 All stand contractors who will be working inside the Hall or Outdoor Area of (Open Space area) are required to obtain the Contractor Deposit Form which borne the stamp and signatures of Finance and verified by the sweeping team of JIExpo in order to get the Working Pass.
- 在与 JIExpo 团队进行技术会议时，所有搭建商（包含主场及特装搭建商）应提交在其活动中负责项目的负责人的详细信息以及平面图/布局图。All contractors should submit the detailed information of all Person-in-Charge (PIC) handling the projects in their events for both Official and Non Official Contractors along with the event floor plan / layout at the time of technical Meeting with the JIExpo team.
- 展馆将根据搭建商的装卸货日期来考虑搭建期/撤馆期的长短，任何超过或减少的时间应与主办方协调并经展馆 JIExpo 批准。JIExpo will consider the duration of Build Up /Break Down periods based on the loading in and loading out dates of the stand contractors, any excess or reduction of duration should be coordinated with the Organizers and approved by JIExpo.
- 如果搭建商已经向展馆支付了押金，则会获得工作证件，搭建商可以在主办方办公室领取。Contractor will get working pass if they had paid the deposit to the venue, the contractors can get the badge at Meorient Indonesia Office:

搭建商工作证件申请流程图 Working pass application flow chart:



特装搭建商 Space Only Contractor	展馆 JiExpo	主办方 Meorient	工作证件 Working Pass
参展押金直接交 JiExpo, 并填写 JiExpo的押金单 Pay the deposit directly to Jiexpo Office and fill the deposit form from JiExpo	处理并收到付款 Process & Received the payment	搭建商发送电子邮件至:arinditatriyakesuma@meorient.com 1. 展台设计图纸详图 2. 搭建商申请表格 Contractor send email to: arinditatriyakesuma@meorient.com 1. Drawing detail booth design 2. Contractor Form	搭建商进场第一天到主办方办公室领取工作证 Contractor take the working pass on site on the first day set up at Organizer Office

➢ **1个展位最多只领取搭建工作证 10张 1 space only booth will only get 10 pcs of working pass**

第四章 证件申请

SECTION 4 BADGE APPLICATION

4.1 参展商证件申请 Exhibitor Badge Application

参展商进入展馆后必须随时佩戴参展证件 Exhibitors accessing the halls must display their exhibitor badges at all times.:

展位面积 Booth Area	展证数量 Badge QTY
9 m2	3
18 m2	6
27 m2	9
36 m2 and above	12

- 每张额外的展证将收取费用 **50 RMB/张** Additional badge will be charged **50 RMB/badge**
- **展会现场申请证件将会收取 10 美金/张**
- 每家展商可额外申请领取 10 张展证 Maximum additional 10 badge per company
- 展商请至 “**参展商展证发放柜台**” 领取您的展证 Exhibitors will get the badge at Exhibitor Badge Counter

第五章 物流服务

SECTION 5 LOGISTICS SERVICES

5.1 物流服务 The logistics Service

主办为给展商提供便利，有推荐主场物流商给大家提供展品运输一站式服务（包含进撤）。各参展商必须通过货运公司运送展品。从展馆门口至馆内，如果需要运输，必须使用展会推荐运输商。To provide convenience for exhibitors, the organizer recommends official freight forwarder to provide one-stop transportation services for exhibits (including move-in and move-out period). Each exhibitor must transport their exhibits through a freight company. From the exhibition hall entrance to inside the hall, if transportation is needed, it must be carried out by the exhibition's recommended freight forwarder.

服务项目 Service Items	服务截止时间 Service deadline
海运 Sea freight	10月15日 October 15th
空运 Air freight	11月7日 November 7th
代收代派 Parcel Forwarding and Pickup Service	11月17日 November 17th
布展现场服务 On-site service during Move-in	11月26日 10:00-20:00 November 26th 10:00-20:00
撤展现场服务 On-site service during Move-out	11月30日 16:30-21:00 November 30th 16:30-21:00

●大会官方推荐物流商 Official freight forwarder:

A 中山市凯时捷供应链管理有限责任公司

Zhongshan Kaishijie Supply Chain Management Co.,Ltd.

B 上海得斯威供应链有限公司/DSVLogisticsCo.,Ltd

现场物流服务联系 On site logistics service contact:

凯时捷：刘燕 +8618925398099

得斯威：路冰+8613910298808

- 全程展品经推荐物流运输，布展前统一送达展台。The entire exhibition will be transported by recommended logistics and delivered to the booth uniformly before the exhibition setup
- 以下展品情况需要向主办方客服部门报备并填写申请表否则展馆拒绝进入！If the following exhibits situation are not reported to organizer's customer service department and the application form is not completed, entry to the exhibition hall will be firmly denied.

需要报备 Reporting required	报备截止时间 Deadline
a) 展品超大件(宽超 2.5 米或高度超 2.2 米) Oversized Exhibits (width exceeding 2.5 meters or height exceeding 2.2 meters)	11 月 15 日 November 15th
b) 展车 Display Cars	11 月 15 日 November 15th

- 自行运输关于展馆地址及交通、货场进入指引、卸货区路线等请参照第一章 1.2、1.6 介绍。For self transportation, please refer to Chapter 1.2 and 1.6 for the introduction of exhibition hall address and transportation, cargo yard entry guide, unloading area route, etc

自运司机劳工通行条件 The conditions for self-employed driver labor to enter the exhibition hall:

- 不穿短裤、拖鞋 Not wearing shorts or slippers
 - 自备安全服或荧光马甲 Prepare their own safety suit or high-visibility vest.
 - 送货车上自备好小拖车运力等工具 Ensure that a small hand trolley or other transportation aids are readily available in the delivery vehicle
 - 按展馆规定时间入场及规范摆放 Enter the exhibition hall at the designated time and location according to regulations
- 11 月 27 日 -11 月 30 日 开展期不可手提的物品不得进馆，包括不限小推车、手拉车、手动液压车、电动叉车等不得入场使用。Items that cannot be carried by hand during the opening period From November 27th to November 30th are not allowed to enter the venue, including unrestricted small carts, hand

drawn carts, manual hydraulic trucks, electric forklifts, etc.

- 撤馆红线时间 11 月 30 日晚 19:00 (遗漏物品视作垃圾清洁后不可追回) All exhibits must be cleared from the venue by the red line time of November 30th at 19:00 (items left behind will be disposed of as garbage and cannot be reclaimed after cleanup).

注：所有运输契约关系仅存在与您与相应物流服务商之间，对于此契约关系，主办方不为此承担任何担保或法律责任。为了您的展品安全，请不要使用无证服务供应商。对于由以上行为造成的损失，主办方不承担任何责任。

Note: All transportation contractual relationships exist solely between you and the respective logistics service providers. The organizer does not assume any guarantee or legal liability for these contractual relationships. For the safety of your exhibits, please do not use unlicensed service providers. The organizer shall not bear any responsibility for losses arising from the above actions.